

7.2 BEST PRACTICES

7.2.1 “Xuhrid- Reaching Out”’: Community Extension Service

The College focuses on extension activities as part of Institutional Social_Responsibility (ISR). Extension cell, Women’s cell, Health cell, NCC, NSS units conduct various extension programs in the neighbourhood and its adopted village Namgaon.

1. Food and clothes distribution by volunteers of the Extension Cell and NSS unit of the College





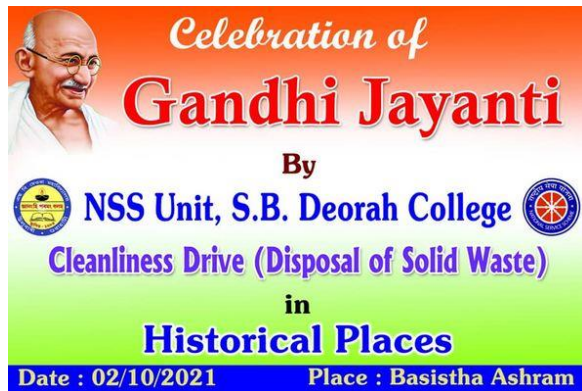
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Shot by Mehruza X



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2. On the occasion of Gandhi Jayanti, the portrait of Mahatma Gandhi garlanded and floral tributes paid. A cleanliness drive for Disposal of solid in places of Historical importance in and around the city was also organized on 02/10/2021.



3. National Education Day was celebrated on 11/11/2021. As part of the programme, teachers of the college visited the Railway Kalibari Colony and spoke on the importance of Education followed by a distribution of clothes program.



4. Awareness program on Economic Self-reliance of rural women at Namgaon village, Sonapur, on 22/01/2021.



5. Donation of sewing machine to Namgaon village, Sonapur, on 20/03/2021.

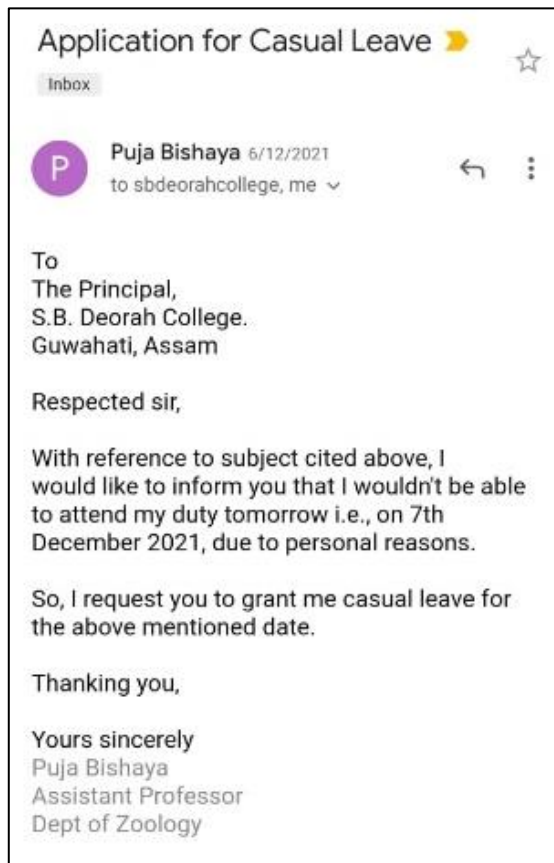


6. Construction of a concrete freshwater well for the women of Namgaon Village, Sonapur on 20/03/2021.



7.2.2. “Xugam- Simplified Service Delivery”: The Online System of the College

Use of biometric device to record staff attendance and online submission of leave applications via E-mails.



To, Date: 24/11/2021
The principal
S. B. Deorah College
Ulubari, Guwahati-07

Subject: Application for Casual Leave

Dear Sir,

I would like to inform you that I will not be able to be present on my duty from 25th to 27th November 2021 due to some family medical emergency. I will be grateful if you grant my leave request for the aforementioned dates.

This is for your kind information and necessary action.

With regards

Jyotishmaan Gogoi
Department of Mathematics
S. B. Deorah College
Guwahati, Assam-781007

1. Effective use of Digital board and website for dissemination of information.

The screenshot shows a web browser window with the URL sbdeorahcollege.org.in. The browser's address bar and tabs are visible at the top. The website content is divided into two main sections:

- NOTICE BOARD:** This section is on the left and features a teal header. Below the header, it says "Check for Notices For Late" and includes a blue button labeled "Check all Notices". A list of notices follows, each with a plus sign icon and a title: "Interview Notice - History", "Download", "Interview Notice - English (1)", "Interview Notice - English (2)", "Interview Notice - Economics", "Interview Notice - Philosophy", and "Recruitment Notice".
- NEWS AND EVENTS:** This section is on the right and has a dark blue background. It features a circular logo with a lamp and text in Bengali. Below the logo, there is a yellow "Top News" button and a link for "Interview notice - English (2)".

2. Digital Library providing e-resources and LCD Screen, Projectors in the classroom for effective teaching.

The screenshot shows the N-LIST College Admin Dashboard for S. B. Deorah College. The page features a navigation menu with options like 'College Admin Login', 'Licences and Fair Use', 'FAQs', 'Downloads', and 'Awareness Programme'. The dashboard includes a sidebar with menu items such as 'Dashboard', 'Users Details', 'Upload Bulk Users', 'Activate Bulk Users', 'Member Delete Ilat', 'Usage Statistics', 'Invoice / Receipt', 'Activity Log', 'Change Password', and 'Logout'. The main content area displays college information (Address: S. B. Deorah College, Guwahati, Assam - 781007; Website: www.sbdeorahcollegeonline.org; AISHE Code: C-17177; GST No. Not Found), user statistics (171 Active Users, 0 Expired Users, 177 Pending Users, 0 Delete Request), and contact details for the Principal (Dr. Dharmendra Nath) and N-LIST College Admin (Dr. Dhruvajit Das). A footer section contains 'Useful Links', 'Other Links', 'Contact Us', and 'Email Us' information.

