



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

S. B. DEORAH COLLEGE

- Name of the Head of the institution **Dr. Dharmendra Nath**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7002918770**
- Mobile No: **9435024667**
- Registered e-mail **sbdeorahcollege@gmail.com**
- Alternate e-mail **iqac.sbdc@gmail.com**
- Address **Ulubari, G. S. Road**
- City/Town **Guwahati**
- State/UT **Assam**
- Pin Code **781007**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Gauhati University**
- Name of the IQAC Coordinator **Dr. Sagar Sharma**
- Phone No. **8724829344**
- Alternate phone No. **8638493107**
- Mobile **8638493107**
- IQAC e-mail address **iqac.sbdc@gmail.com**
- Alternate e-mail address **sbdeorahcollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sbdeorahcollege.org.in/upload/aqar/1712318770.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://www.sbdeorahcollege.org.in/assets/resources/2022/10/Academic-Calendar-2022-2023.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.75	2005	28/02/2005	27/02/2010
Cycle 2	B	2.46	2015	15/11/2015	31/12/2022

6. Date of Establishment of IQAC

15/05/2006

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional 1	Infrastructure Grant	Department of Higher Education, Govt. of Assam	2022 (1 year)	2500000
Institutional 1	NSS Programme	Ministry of Youth Affairs, Govt. of India	2022 (1 year)	89000
Institutional 1	Swacch Bharat Programme	State Bank of India	2023 (1 month)	25000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **7**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC, in collaboration with the Institution's Innovation Council, has undertaken various initiatives aimed at fostering

entrepreneurship and innovation among students. These efforts include conducting orientation programs and workshops. Notable among these are the Impact Lecture Series featuring entrepreneurs on June 29th and July 15th, 2022, a Workshop on Business Model Canvas on July 12th, 2022, and a Workshop on Process Design and Development on July 16th, 2022. 2. IQAC actively participates in commemorating national and international observances. In the current year, both within and beyond the college, events like National Science Day, International Yoga Day, Azadi ka Amrit Mahotsav, World Photography Day, National Sports Day, National Unity Day, Constitution Day, International Mother Language Day, World Day for Cultural Diversity for Dialogue and Development have been celebrated. 3. IQAC has taken significant strides in offering certificate courses aimed at enhancing students' skills. These 30-hour courses, offered by various departments, cover diverse subjects such as Basics of Historical Tourism in Assam, Spoken English and Personality Development, Computer Hardware, Photoshop, Personal Finance and Planning, Service Marketing, Healthy Mind: Care and Management, Learning the Basics of Modern-Day Business and Startup, Proof-Reading, and Self Defence (Taekwondo), among others. 4. IQAC has meticulously planned the academic calendar and gathered feedback from all stakeholders, including students, teachers, alumni, non-teaching staff, and parents. Alongside, it has collaborated with teachers and committees to conduct career counseling sessions, skill development programs, and publish the college's annual bulletin, *Chronicler*. Additionally, IQAC has organized faculty development programs focused on Learning Attributes in Higher Education and digital learning, aiding teachers in leveraging ICT tools effectively during the teaching-learning process. 5. IQAC has taken proactive steps in establishing MoUs with several colleges, such as Kanya Mahavidyalaya, Arya Vidyapeeth College, and KRB Girls College, as well as organizations like ICT Academy and Imagik Beauty Clinic and Training Institute. These partnerships aim to enhance students' skills through various programs and initiatives outlined in the MoUs.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p style="text-align: center;">Certificate Courses</p>	<p style="text-align: center;">IQAC, in association with various departments conducted several certificate courses designed to enrich students' skills. These courses, spanning 30 hours each and provided by different departments, encompass a wide array of subjects. These included certificate courses on Basics of Historical Tourism in Assam, Spoken English and Personality Development, Computer Hardware, Photoshop, Personal Finance and Planning, Service Marketing, Healthy Mind: Care and Management, Learning the Fundamentals of Modern-Day Business and Startup, Proof-Reading, and Taekwondo, among others.</p>
<p style="text-align: center;">Innovation and Entrepreneurship Initiative</p>	<p style="text-align: center;">Throughout the year, the Institution's Innovation Council (IIC), collaborating with IQAC, arranged a multitude of workshops, lectures, and an impact lecture series. The primary objective of these activities was to nurture and cultivate the entrepreneurial and innovative spirit among students. Noteworthy among these initiatives are the Impact Lecture Series by entrepreneurs, Workshop on Business Model Canvas and a Workshop on Process Design and Development. Also a series of events were organized in association with Indian Institute of Entrepreneurship.</p>
<p style="text-align: center;">Invited Lectures, Seminar and Workshops</p>	<p style="text-align: center;">Some of the notable events are i) Workshop on various aspects of entrepreneurship and IPR. ii) Dr. Banajit Changkakoti</p>

	<p>conducted a Workshop on Business Model Canvas (BMC). iii) Mr. Pranjal Konwar, CEO, of IIM Kolkata innovation park, delivered impact lecture series talk.</p>
<p>Programmes on development of soft skills of students</p>	<p>A number of program were conducted to develop the soft skills of students. Some of these programmes included i) orientation programme on Soft Skills</p>
<p>Faculty exchange and student exchange programmes</p>	<p>IQAC has entered into multiple Memoranda of Understanding (MoUs) with diverse colleges and institutions to promote the holistic advancement of students via faculty and student exchange programs. These agreements were established with institutions including Kanya Mahavidyalaya, Arya Vidyapeeth College, and KRB Girls College, alongside organizations such as ICT Academy and Imagik Beauty Clinic and Training Institute. These collaborations are intended to facilitate the sharing of academic and infrastructure resources, as well as to enrich students' skills through the implementation of various programs and initiatives outlined in the MoUs.</p>
<p>NSS Extension Activities</p>	<p>The NSS unit of S B Deorah College is dedicated to fostering impactful community engagement and nurturing social responsibility through a range of initiatives. Among its notable activities carried out during 2022-23 session are: i) Mega Plantation Drive at Chakrado Mikirpara, Guwahati</p>

	<p>Refinery HS School ii) Cleanliness Drive at Bharalu River Bank and village community Centre, Namgaon iii) AIDS Awareness Programme at Fatasil GMC Colony iv) Awareness Programme on Entrepreneurship Development at Namgaon v) SHRAMDAN - Cleanliness Drive at Namgaon vi) Anti-Superstition Drive vii) Cloth Distribution Drive These efforts exemplify the unit's commitment to serving the community and promoting awareness on vital social issues.</p>
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13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/04/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	24/02/2024

15. Multidisciplinary / interdisciplinary

S. B. Deorah College is dedicated to multidisciplinary education, offering undergraduate programs in BA/BSc/BCom stream within the CBCS structure. Encouraging students to explore interdisciplinary skill papers alongside their majors, the college aims to expand its offerings to include BBA and BCA programs as well. Due to affiliation with Gauhati University, there are limitations on the

institution' ability to introduce new curricula, however several 30 hours certificate courses has been introduced which are multidisciplinary in nature. Students are also encouraged to participate in local activities like socio-economic surveys and community service which will develop their skills in real-time data collection and local issue resolution.

Upon achieving autonomous status, the college plans to restructure its courses into UG+PG formats, aligned with NEP objectives, and introduce skill-based courses to meet market demands. Participation in the Academic Bank of Credit (ABC) system will provide students with multiple entry-exit options, which will also be advantageous for slow learners and socio-economically disadvantaged students.

The college promotes holistic student development through active NCC and NSS units, fostering discipline, leadership, and community service. Through extension activities like NSS, NCC, and community engagement, the college promotes holistic education and social responsibility, emphasizing both science and humanities education and skill development.

16.Academic bank of credits (ABC):

The college's engagement with the Multiple entry-exit system will align with Gauhati University's approach within NEP2020. Once implemented by Gauhati University, the college will actively participate in the ABC system to facilitate smooth student entry and exit. A coordinating body will oversee credit transfer, supported by an administrative structure and dedicated database. During orientation, new students will receive information about ABC to make informed academic choices. The college will also develop mechanisms to address grievances and promote awareness of SWAYAM Courses, enabling students to earn credits through MOOCs programs.

17.Skill development:

NEP 2020 underscores the importance of internships to bridge the gap between academia and industry, equipping students with market-relevant skills. The institution is committed to providing internship training to all students to bolster their employability post-graduation. Moreover, it seeks to empower students to thrive in the rapidly evolving digital landscape, offering expanded Skill Enhancement Courses focused on practical skills and competency development. As part of these efforts, the institution has signed MoU with various organisations such as ICT

academy, CII-Young Indians, Earthful Foundation and various colleges/institutions which will coordinate with the college in providing internships to students for skill development.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution implements various practices to uphold and disseminate knowledge and values inherent to the Indian Knowledge System:

1. Annual observance of International Yoga Day includes collaboration with Vivekananda Kendra Institute of Culture, Guwahati, providing guidance on Yoga practices through workshops.
2. Maintenance of a folklore museum within the campus showcasing Assamese customs and traditions, accessible to students and visitors.
3. Regular observance of ethnic festivals with cultural events and symposia, encouraging student and faculty participation to celebrate diverse cultural heritage.
4. The teachers of Department of Assamese contribute to Assamese language preservation through publications and offer functional Assamese courses to non-native speakers.
5. Lectures delivered in multilingual modes to accommodate linguistic diversity, enhancing student interaction and comprehension.

Future plans include encouraging student enrollment in Ministry of Education's Indian Traditional Knowledge Systems courses, collaborating with partner institutions for access to Indian Knowledge System programs via the Swayam portal, considering the establishment of Sanskrit/Hindi department pending approval, and initiating research and seminars for archiving traditional ethnic knowledge.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The College is fully committed to Outcome-Based Education (OBE) and approaches it pragmatically. Aligned with the curriculum set by Gauhati University, each course comes with clearly defined Course Outcomes (COs) that map to Programme Outcomes (POs), ensuring continuous and comprehensive assessment.

Our teaching and learning methods prioritize achieving these predetermined learning objectives and engaging students actively

in the learning process. In addition to traditional classroom instruction, students are encouraged to participate actively through student-centric methods that integrate experiential learning, participative techniques, and problem-solving approaches. The college also identifies and supports slow learners while empowering advanced learners with greater responsibilities.

Evaluation processes are systematic and robust, encompassing sessional and final examinations alongside internal assessments like group discussions, projects, assignments, and presentations.

Key practices supporting OBE include:

1. Orientation programmes at the start of each academic year, clarifying COs and POs for first-year students.
2. Regular field trips and excursions for experiential learning and reflection.
3. Engagement in extracurricular and extension activities through NSS and the Extension Services cell, providing practical problem-solving experiences.
4. Systematic evaluation of COs and POs, with analysis and improvement measures implemented as needed.

20.Distance education/online education:

S.B. Deorah College actively enhances its teaching methods by integrating technology into its pedagogy. Upgrades to classrooms include digital interactive panels which are used by teachers and students, fostering interactive and engaging classes. Faculty members participated in an online workshop on digital learning for effective teaching, organized by ICT academy in collaboration with IQAC, S.B. Deorah College. Teachers utilize various software to create e-content for effective teaching delivery.

Additionally, the institution adopts several practices to modernize education through technology:

a) The college boasts a modern, fully computerized central library housing over 17,725 text and reference books, supplemented with periodicals and research journals across disciplines. It utilizes SOUL 3.0 Library Management Software and offers remote access through WebOPAC. Free internet and Book Bank facilities cater to economically disadvantaged students, with access to online e-resources via INFLIBNET's N-LIST program. An Institutional Repository cum Digital Library further digitizes

college publications.

b) Teachers create e-content uploaded on the college portal and YouTube channel, accessible to students and other institutions.

c) The college hosts study centers for distance education in collaboration with Krishna Kanta Handiqui State Open University (KKHSOU) and Gauhati University- Institute of Distance and Open Learning (now known as Centre for Distance and Online Education (CDOE)) supporting higher education accessibility with enrolled students benefiting from these centers.

Extended Profile

1.Programme

1.1	551
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1226
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	201
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	257
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	65
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	55
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	40.97410
4.3 Total number of computers on campus for academic purposes	86
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>The college follows the curriculum prescribed by Gauhati University. At the beginning of the session, the Head of the Institution, along with IQAC and all Departmental Heads hold Academic Meetings to chalk out the plan for the academic year. Some elements of planning include:</p>	

- Induction programme for newly admitted students,
- Preparation of Academic calendar and Institutional time table,
- Discussing agendas for the new session including updating guidelines (if any) for maintaining class records, students' attendance, and records for effective curriculum delivery.

Planning is followed by the implementation of the curriculum delivery process where the focus is on Teaching methodology and Learning enrichment.

- Teachers plan their lectures according to the prepared Lesson plans. Some online classes are also arranged for students seeking additional support.
- Students are allowed to learn by questioning, experimenting etc. Project works are assigned to students on various relevant topics; Study tours and field trips are arranged annually; On-field surveys are undertaken in Environmental Studies subject.
- As an addition to the teaching methodology, learning enrichment steps are undertaken such as inviting guest lecturers, organising workshops, certificate courses, and competitions.

To facilitate the understanding of students, doubt-clearing sessions are also arranged. The curriculum delivery process ends with assessing the performance of students through Assignments, Internal exams, Class tests, etc. and finally end term examinations.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar of the institution largely modeled on Gauhati University academic schedule is designed to ensure the smooth functioning of the institution. It considers the holistic development of the students in both curricular and co-curricular aspects. The college prepares its academic calendar well in advance every year by selected faculties enlisted for the purpose.

Once drafted and approved, the same is distributed among the students as well as is uploaded in the college website. Also, it is displayed on the notice board besides being circulated amongst students through Departmental channels.

The Academic Calendar contains the timeline of the curricular, co-curricular, and extracurricular activities of the college. The academic calendar contains information regarding:

- Number of working days and holidays.
- Internal assessment including schedule of sessional tests, assignments, practicum, and university exams are included. Various scholastic activities like departmental seminars, field visits are also timed in accordance with the academic schedule.
- It also lists various events and dates of celebration of national, state and institutional importance. Some of the days of state/national days of commemoration are celebrated in the college.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sbdeorahcollege.org.in/assets/resources/2022/10/Academic-Calendar-2022-2023.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1403

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

1403

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of our institution is set by Gauhati University which has programmes that inculcate relevant crosscutting issues. Apart from the academics, the institution also tries to support the curriculum with different initiatives for integrating human values, ethics, gender, environment and sustainability for the holistic development of the students. The institution also has an active NSS unit.

All the relevant issues are embedded in different courses and programs of the institution. Following are examples of some of the curriculum and curriculum-supporting initiatives:

Environment and Sustainability:

Environmental Studies is a compulsory course for all undergraduate courses.

B. A. Economics: Environmental Economics.

B. Sc. Chemistry: Industrial Chemicals and Environment.

Gender Sensitization:

B. A. Education: Women and Society

B. A. English: Women's Writing. Women Cell activities Extension Cell activities

Human Values:

B. A. Education: Value and Peace Education

B. Com: Management Principles and Applications, Human Resource Management, Business Communication

Professional Ethics:

B. Com: Business Organization and Management, Auditing and Corporate Governance

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

528

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sbdeorahcollege.org.in/upload/feedbackfiles/1714046732.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

490

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

236

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our college is committed to fairness and integrity in evaluating students of diverse abilities and needs. Initially, students' learning capacities are gauged based on their performance in the Class 12 exams. A range of methods are utilized to assess their learning progress, including real-time evaluations during classes, quizzes, sessional exams, homework assignments, projects, seminars, field studies, group discussions etc.

- Meritorious students are recognized and honored for their achievements, fostering a culture of excellence and motivation among students.
- Specialized remedial classes are conducted by departments and additional resources are offered to cater to the learning needs of slow learners.
- Lessons are delivered in multiple languages to facilitate better comprehension.
- Collaboration with advanced learners in group activities is encouraged to foster peer learning and a supportive learning environment.
- Regular communication with parents of slow learners is maintained to keep them informed about their child's progress and to seek their involvement in the learning

process.

- Advanced-level resources are made available to facilitate deeper learning and exploration of subjects.
- Students are engaged in extracurricular activities such as quizzes, debates, extempore speeches, and representing the college in various competitions.
- Opportunities for involvement in course-specific research projects, seminars and surveys are provided to enhance the academic experience.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1226	65

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Teaching becomes more interesting and effective when the students get the opportunity to actively participate in the learning process. The departments adopt various methods of experiential learning including hands-on training and practical experiments, field trip, industry -community research projects, interactive sessions, and excursions to enhance their learning experience. For instance, Department of History arranged an educational tour to Tezpur on 04.03.23. To equip the students with skills that will assist them in their careers after college, programmes such as group discussion, project writing, seminar paper submission, extempore speech, preparation of wall magazine were conducted by the various departments. Problem-solving skills are a critical part of daily life both as individuals and organizations. NSS and extension services cell involved student volunteers in solving real life problems (distribution of essential items, blood

donation, AIDS awareness programme) etc. As part of problem-solving method of learning the Department of Education organised an exhibition cum sale of ethnic food and handicraft items on 20.04.2023. The students of the department of Economics visited Datamation Services on 04.02.2023 where they interacted with the CEO. He explained the procedure to start a business and the pros and cons involved in the process.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1713340842.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The faculty members of the college use various technology based teaching and learning tools for effective delivery of lectures. A digital learning cell was formed on 18/07/2022 for coordinating various works relating to digital learning. The cell conducted a seminar on the topic "Digital Learning Shaping the Future of Education" , which was followed by another 3-days FDP program on "Digital Teaching Technique" where various ICT tools were introduced to the faculty member of the college. ICT platforms such as Jam board, Pen-tab, Google Classroom, Google Meet, Zoom, WhatsApp are an integral part of teaching-learning process in the college. Most of the teachers deliver their lectures in class through power point presentation. There are 14 ICT enabled classroom and one LCD projector is also available in the college. The teachers use screen casting software such as CamStudio, Screencast-O-Matic, ShareX, OBS studio etc. to prepare e-contents for the class. Tools such as Quizziz, Kahoot are used to conduct online quiz for specific subjects. The e-content, e-books are shared using cloud storage such as Google drive, Microsoft One drive, Dropbox among others. Students are encouraged to use INFLIBNET N-LIST resources, National Digital Library, Swayam portal for broadening their understanding in each topic.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1713341124.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

664

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows a full proof and transparent mechanism for the internal assessment of the students. The dates of the sessional exams are mentioned in the college academic calendar. 20 marks is allotted for the sessional exams of entire UG course. Marks scored in respective courses in the sessional exam are displayed in the college notice board and are also uploaded in the college portal. Opportunity is given to the students to reappear in the sessional exams, if they fail to appear due to their engagements in the extra-curricular activities or due to other valid personal reasons. The marks obtained in the sessional examination are converted as per Gauhati University (GU) regulation (4 marks for attendance, 6 marks for assignment/presentation and 10 marks for the sessional examination) and are uploaded in the GU portal for the end semester results. The marks for assignment are allotted according to the performance of the students in home-assignments, class assignments, quizzes, seminar presentations or group discussions.

In lieu of assignments, departments conduct project works and field work as well. The answer scripts of laboratory exams are evaluated by the GU nominated external towards the end of the final semester exams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A committee is constituted by the principal for the smooth functioning of the internal sessional exam. The committee is given full responsibility and authority so that it can perform its duties with objectivity, transparency and reliability.

1. The examination committee prepares the examination schedule and it is communicated to the students through the central notice board, college website and other social networking sites of the college.
2. After evaluation the answer scripts and marks are displayed in the college notice board. The marks are also uploaded in the college portal.
3. The evaluated answer scripts are shown to the students, so that they can individually check their marks and clear their doubts.
4. Students are given timely opportunity to discuss any concern with the obtained marks. They can approach the respective HoD's for redressal of their grievances by submitting the grievance form available in the college website as well as respective departments.
5. On receipt of the grievance form, the respective teachers re-examine the answer script and make necessary corrections, if any. The student is again showed his/her answer sheets and change in marks if any is recorded in the sessional exam register maintained by the respective departments.

File Description	Documents
Any additional information	View File
Link for additional information	https://sbdeorahcollege.org.in/upload/forms/1714126163.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution employs a multifaceted approach to ensure that students are thoroughly acquainted with the Programme and Course outcomes, utilizing various communication platforms. Prior to enrollment, prospective applicants gain insight into program-specific and course outcomes via the college website and college prospectus, which are available online. This process enables students to make informed decisions aligned with their future aspirations.

Post-admission, the institution hosts induction and orientation meetings tailored separately for B.A, B.Com, and B.Sc students. During these sessions, the principal, librarian, and faculty members provide detailed explanations of program and course outcomes, so that the students can relate their aims and goals with the programme and course they have undertaken to study.

Departments conduct orientation programmes before each semester, addressing Gauhati University syllabi course outcomes. Teachers stay updated through periodic faculty meetings and orientation sessions, adjusting methods accordingly. Significant changes from the university are promptly communicated to faculty through orientation programmes.

This proactive approach underscores the institution's commitment to maintaining educational excellence and fostering a conducive learning environment for both students and educators alike.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sbdeorahcollege.org.in/upload/repo_rtacademics/1714128858.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Each course is aligned with specific learning goals and objectives, which are mapped to program outcomes (POs). The

college employs a systematic and robust procedure to evaluate the attainment of these POs and course outcomes (COs).

Teachers employ various evaluation methods such as class tests, surprise tests, assignments, presentations, group discussions, and seminars, tailored to the course requirements. These methods, combined with classroom interactions, enable continuous monitoring of student progress and facilitate improvements.

Semester-wise sessional examinations are conducted for each course, designed to quantitatively measure the achievement of course outcomes. If attainment levels are found to be lacking, teachers provide remedial classes and support to enhance student learning, ensuring the desired goals are met.

At the end of each semester, students sit for final examinations administered by Gauhati University, the college's affiliating body. Performance in these exams directly reflects the attainment level of course and program outcomes.

Upon program completion, departments gather alumni data to assess their success in various professional endeavors and higher education pursuits. Alumni meetings, provide platforms for alumni to share their experiences and discuss the impact of the institution's programs on their professional and personal lives with current students, serving as tangible evidence of program outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1713962983.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

257

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1714122239.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.sbdeorahcollege.org.in/upload/criteriafiles/1713614787.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

39

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

14

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

S.B. Deorah College demonstrates a strong commitment to community service and social awareness among its students through a variety of initiatives and activities. These efforts not only contribute to the holistic development of the students but also have a significant impact on the community.

The college engages various bodies such as Internal Quality Assurance Cell (IQAC), National Service Scheme (NSS), National Cadet Corps (NCC), Extension Services Cell, Women Cell, Teachers' Unit, and Students Union to carry out its extension activities targeting different social issues.

The activities cover a broad spectrum, including disaster relief, blood donation drives, environmental initiatives like Plogging Drive and plantation drives, working with Persons with Disabilities, sanitation awareness programs, cultural dissemination, addressing gender issues, and supporting street children. Collaborating with governmental and non-governmental organizations enhances the impact and reach of these initiatives.

The NSS volunteers exemplify the college's ethos of service and community engagement. Their initiatives in the adopted village of Namgaon, such as entrepreneurship training and awareness programs, demonstrate a long-term commitment to sustainable development and empowerment.

S.B. Deorah College sets a commendable example of integrating community service into its educational framework, nurturing socially responsible citizens who are actively engaged in addressing the challenges facing society.

File Description	Documents
Paste link for additional information	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1714132540.pdf
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

8

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

562

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

30

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

- 35 well-furnished spacious classrooms & seminar hall with lecture platform green board/blackboard/interactive panel
- 14 classrooms out of the 35 are ICT-enabled
- Departmental rooms for the faculties.
- 9 + 1 newly added, well-equipped science laboratories with advanced facilities
- Horizontal and Vertical Gel Electrophoresis, Gel Doc system, Microplate Reader and UV-visible spectrophotometer as Lab equipment
- 2 computational labs with 41 computers with internet connectivity and open-source learning resources.
- A duplex Central library having adequate number of books, journals, newspapers, magazines, computers to access e-resources.
- 24X7 WebOPAC facility through <https://sbdcollegelibrary.webopac.online/>
- 24 x 7 Institutional Repository (IR) cum Digital Library through <http://sbdeorahcollege.digitallibrary.co.in/>
- High-speed Leased Line Internet connection with 8mbps capacity.
- An Auditorium with a seating capacity of 500 persons and above.
- A well-equipped, spacious multipurpose hall with facilities for video conferencing.
- A girls' common room with toilets and a sanitary pad vending machine.
- A Women's hostel with 30 boarding facilities.

- 05 Water purifiers.
- A Canteen that serves quality food at subsidized prices.
- A 25-KW solar power plant for green power generation and a generator for uninterrupted power supply.
- CCTV cameras are installed within the entire campus.
- 7 Laptops to carry out various tasks.
- A Dark Room for the Physics Department

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1713858452.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

- Availability of Musical instruments.
- Indoor and Outdoor games facilities like carom board, chess, table tennis, badminton sets, complete cricket set, football accessories etc.
- Badminton Court within the College Campus
- As the college does not have playground, an MoU with Arya Vidyapith College signed for using its playground for outdoor games.
- Equipment for Athletic sports are available
- A well-equipped modern multi-gymnasium for physical fitness training.
- A furnished auditorium with 500 seating capacities with proper lighting, noise resistant and proper sound systems for various cultural, recreational, and co-curricular practices and performances.
- The open area at the entrance of the college utilized to celebrate significant days; co-curricular activities such as the NCC parade, self-defence training, organizing ethnic festivals, etc.
- MoU signed with Vivekananda Kendra for Yoga workshops and meditation practises.
- Self-defence, and taekwondo programs are organized for girl students frequently with professional trainers.
- The College week organized annually provides the students with opportunity to showcase their talent in various fields

viz. arts, photography, music, acting, dance and sports.

- Each department has individual wall magazines to promote the literary and creative skills of the students.
- A Counselling Room for Students and Teachers
- A Folklore Room to exhibit the Folk Culture

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1713860052.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

35

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://youtu.be/jD7f-4UbI88
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.89197

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

S.B.Deorah College Central Library

ILMS software : SOUL, Developed by INFLIBNET Centre

Nature of Automation : Partially (Cataloguing, Circulation, OPAC,etc)

Version : SOUL 3.0

Year of Automation : 2009

- The library is automated with having more than 16700 printed books, 08 printed research journals, more than 2000 reference books, 07 popular magazine besides e-resources, rare books, bound periodicals etc.
- SOUL (ILMS) Library Management Software developed by INFLIBNET Centre has been using since 2009 for automation.
- WebOPAC, online library catalogue can be accessed through <https://sbdcollegelibrary.webopac.online/> remotely from anywhere 24x7 hours.
- Free Internet facilities to the students over wi-fi & several networked computers.
- Book Bank Facility for the students belonging to the economically weak category
- Faculty and students are given access to various online e-resources through INFLIBNET'SN-LIST
- Access to Institutional Repository (IR) cum Digital Library has been made available 24 x 7 through Digital Library System over <http://sbdeorahcollege.digitallibrary.co.in/>
- Bar Coded membership card for users
- A wall-mount KIOSK OPAC system for recording daily footfall.
- numbers of desktop networked computers are available for the

students to access electronic resources over the internet.

- Paperless library membership registration has been introduced in 2021 where students submit registration details through a google form.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://sbdeorahcollege.org.in/upload/criteriafiles/1713873756.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.54782

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

114

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi****Response**

- 14 ICT enabled classrooms having 65 inches Android-based interactive learning panel with Wi-Fi facility.
- The licensed version of Windows operating system and MS Office updated regularly.
- The digital classroom cum seminar hall has the provision of video conferencing.
- Jio Leased line internet connection with 8 Mbps bandwidth.
- Computer lab equipped with proper infrastructure and latest range of licensed system & application software.
- 87 numbers of computers available out of which 24 were added this session.
- The college library has 18 computers out of which 02 are server machines to host ILMS (SOUL 3.0) & DSpace.
- Each department makes use of Google Classrooms, official WhatsApp groups are also created by the departments to make official communication.
- Audios, videos, tutorials etc. are uploaded on the YouTube channel, for the students access through online portal www.sbdeorahonline.in.
- Website of the College is dynamic and updated regularly.
- Maintains Instagram, Twitter and Facebook account for sharing events, announcements and achievements.
- User-friendly online admission portal embedded in the website.
- Fees collected through Internet Banking, Credit Card, Debit Card, UPI etc. POS system is also available for cashless payment.
- Biometric attendance system for employees.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

86

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.87260

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a committee that oversees the entire Maintenance:

- College NSS unit looks after overall cleanliness of the campus.
- Laboratories and classrooms are cleaned regularly and log books are maintained.
- Stock register and dead register is maintained by the office to keep records of the IT products, equipment etc and updated regularly.
- The college has an established policy for maintaining laboratory equipment. Outside agencies are engaged when required for repairing major equipment.
- The college has signed AMC with different firms such as solar panel, computers, electricals, online portal, water purifier for maintenance of these facilities.
- The maintenance of the library building, dusting & regular cleaning and stock verification are carried out by the assigned staff.
- Wash rooms are well maintained by the cleaning staff. Dustbins are placed in every floor.
- The Green Cover of the campus is maintained by gardener.
- The campus is equipped with 24/7 safe drinking water supply.
- Fire extinguishers are installed in various blocks and the campus is under CCTV surveillance.
- Replacing tube lights, repairing of water taps, cleaning blocked drains, water tanks etc. are done by multitasking staff.
- College Girls Hostel is under the supervision of hostel warden to manage various affairs of the hostel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714118750.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
409	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
50	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1713937370.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

318

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

318

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

25

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

40

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution has both statutory and non-statutory structures in place to involve students in their campus life and also for their overall development. The SBDCSU is the student union of the College whose office bearers are elected annually on the basis of the recommendation of Lyngdoh Committee. Members of the Union and their Teacher-in-Charge take the responsibility for organising various sports and cultural events during the Annual College Week. Members of the union also play an important role in mobilising students for observing days of national, local and cultural importance like Republic Day, Independence Day, Chattra Divas,

Foundation Day, Saraswati Puja etc. by actively participating in these events.

Statutory decision making and executing Committees and Cells of the College also incorporate student members which includes IQAC, RUSA, GRC, Anti-Ragging Committee, Extension Education Cell, WWF etc. These bodies not only incorporate student members but also strive to bring out the best in them by actively engaging them in various multifaceted activities.

The College also has an active NSS unit whose service driven activities has been able to bring laurels to the unit and to the College. For services rendered in 2021-22, its Programme Officer Dr. Rumamani Deka was awarded the Best Programme Officer, and its student member Mehfuz Ali was notified as the Best Volunteer on 29 May, 2024. Student members of the NCC Naval Unit have taken regular part in the Republic Day Camp two years after its inception in 2021.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

34

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered Alumni Association bearing registration number RS/KAM(M)/263/Z/21 on 07/04/2022. Its members regularly assist the institution in various activities.

1. Its members sponsor books to both the College Library and to different departments in both individual and collective capacity.
2. Provides scholarships to meritorious students.
3. Sponsors refreshments for events organised by the College.
4. Donate idols of Goddess Saraswati every year.
5. Organising Health Awareness Camp.
6. Facilitating classes for competitive examination by collaborating with the instructors.

To formalise Alumni contribution to the College a bank account bearing number 41216689239 with SBI, South Guwahati Branch, has been opened on 23/08/2022. Contribution made in the account would be used to complete the College Gate which is under construction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution has a clearly stated vision and mission which are reflected in its academic and administrative governance. The prime

vision of the college is to transform the college into an excellent centre of learning. We intend to provide our students not only a congenial environment for learning and development of skills, but also to face the challenges of a rapidly evolving society and also to make the students better human beings. In tune with the mission of the college, the students are provided with the state-of-the art infrastructure. Various seminars, workshops, exhibition and extension programs etc are organised at regular intervals to acquaint them with different aspects of knowledge and skills. The Institution's Innovation Council (IIC) of the college also organise lecture series and workshops with entrepreneurs and professionals to promote innovation and entrepreneurship in the institution. The governing body recommends measures for academic excellence, infrastructure development, students' welfare and also involvement of all stakeholders for overall institutional development. Thus, apart from the Governing Body, the Principal, IQAC, various cells, faculty members and the students play a vital role in reflecting the mission and vision of the college in its academic and administrative spheres.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714030588.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College functions with perfect decentralization with transparency in decision making process. To devise the policy of conduct and govern various aspects of the college, the government of Assam constitutes a governing body which in the highest decision making authority of the college, for smooth functioning of the college various committees are also constituted. Right from the secretary of the governing body to the staff and students, all the stakeholders have a role in decision making. The activities of various committees is co-oriented by the IQAC. The principal of the college holds regular meetings with the teaching and non-teaching staff, where, various issues are taken up for discussion for arriving at decision. The Governing Body, the apex body ensures smooth functioning of the college. Recognizing the importance of empowering students, the process in the college encourages student's participation through the process of

decentralization of participative management. For that an elected body of the students namely S.B. Deorah College Students Union assists the college authority in different spheres of activity. Adequate student's representation is given in various committees which include NSS, NCC, Anti-Ragging committee, Grievances Redressal Cell and RUSA Project Monitoring Committee etc. Thus participate management is appropriately decentralized.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714030728.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

During the period (2022-2023), the college has given special emphasis on digitalising classrooms. One successful implementation based on the strategic plan involves the installation of interactive panels across classrooms. A strategic plan and action plan are structured in such a way that they enhance the teaching-learning experience. As part of the plan, fourteen interactive panel boards were installed. This initiative aligns with the institution's strategic objectives to improve teaching and learning effectiveness through technology integration. The interactive panels offer a dynamic and engaging learning experience by allowing instructors to deliver multimedia-rich content and conduct and facilitate interactive discussions. Students benefit from increased interactivity and visual stimulation, improving comprehension and retention of course material. Furthermore, the installation of interactive panels supports promoting digital literacy and innovation in education. Faculty members receive training and support to effectively utilise the panels in their teaching practices, encouraging pedagogical innovation and experimentation.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714052919.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

S.B. Deorah College has well-defined policies and administrative procedures. The college is permanently affiliated to Gauhati University, Guwahati, Assam. The governing body serves as the apex decision-making authority, formulating institutional strategic plans and overseeing financial, physical, and academic aspects of the college. The principal, also serves as the secretary of the Governing Body, leads the college. The principal receives assistance in their duties from the Internal Quality Assurance Cell (IQAC), Heads of Departments (HoDs), support staff, and other in-house bodies.

The college operates within the framework of regulations set by the UGC, State Government, and the affiliating university. Academic activities are monitored and regulated by the HoDs. Various in-house committees, chaired by the principal and comprising a senior teacher as coordinator along with other members, are established for executing different policies. The IQAC coordinates the functioning of these committees.

Employee services are regulated in accordance with the Assam College Employees Provincialisation Act 2005. Recruitment, promotion policies, and service rules for permanent faculty members adhere to directives from the Government of Assam and UGC. Matters concerning contractual staff service rules are governed by the college authority.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714030832.pdf
Link to Organogram of the Institution webpage	https://sbdeorahcollege.org.in/upload/criteriafiles/1714030943.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The college has well-planned welfare measures for both teaching and non-teaching staff, including:

- The Thrift and Credit Society, which offers low-interest loans to its members.
- Collective financial assistance provided to staff facing health-related issues or other needs.
- Periodical pay revisions, incremental incentives, and financial benefits for contractual employees.
- A Staff Common Room equipped with amenities.
- Emergency First Aid, wheelchair facilities, and a sick room available on campus.
- A mutual fund operated by non-teaching staff to facilitate

hassle-free loans.

- Residential quarters provided for hostel wardens and fourth-grade employees.
- A canteen offering hygienic, affordable food options.
- Access to the Gymnasium for staff to maintain physical fitness.
- Developmental programs, seminars, workshops on yoga, meditation, and health camps for staff rejuvenation.
- Encouragement for teachers to participate in RC/OC/STC and apply for research projects.
- Separate reading spaces in the college library for teaching staff and access to both online and offline materials.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714133340.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

58

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution regularly encourages its teaching and non-teaching staff to enhance their skills and aptitude in accordance with the guidelines of the Directorate of Higher Education, Govt. of Assam. Faculty promotion strictly adheres to the criteria set forth by

the UGC and state government under the API scheme. The API scores of incumbent teachers are verified and certified by the IQAC of the college. At the initiative of the IQAC, feedback from students is collected and analyzed, and remedial measures are taken accordingly.

Self-appraisal reports are also collected and thoroughly discussed by the authorities to improve employee performance. Constructive feedback is provided to employees to further enhance their performance and efficiency. Additionally, the college authorities submit annual Confidential Reports (ACRs) along with proposals for the promotion of teaching and non-teaching staff. Employees of the college also offer their suggestions through both online and offline feedback systems, which contribute to the performance appraisal process. The college also collects feedback from alumni and parents as external evaluators on certain aspects to initiate action for all-around development.

File Description	Documents
Paste link for additional information	https://www.sbdeorahcollege.org.in/upload/criteriafiles/1714203810.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institute has mechanisms in place for conducting internal and external audits on financial transactions to ensure financial compliance. These audits encompass both government and non-government funds. The governing body monitors the effective utilization of financial resources to ensure a proper auditing mechanism. Finally, the internal audit report is presented to the governing body for discussion and final approval. Internal audits are conducted regularly by internal auditors appointed by the authority. The internal auditing is carried out by M/S Abhijit and Associates, a reputable Chartered Accountancy firm based in Guwahati. External audits are conducted by the Directorate of Audit (Local Fund), Government of Assam. In the event of any audit objections arising, the college authority addresses them with the auditing agencies and resolves them using official records.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714046040.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2.03

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college follows a proper mechanism to mobilize funds. It receives funds from various sources such as the state government, non-governmental organizations, stakeholders, philanthropists, and alumni. The principal sources of financial resources for the institution can be summarized as follows:

- Grants received from the Government of Assam for salaries and non-salary expenses.
- Admission and centre fee.
- Funds from self-financing courses like B.Com.
- Scholarships received from the central and state governments.
- Revenues from KKHSOU.
- Donations from alumni, philanthropists and stakeholders.
- Rent from external bodies for conducting various competitive and recruitment examinations for various departments and banks.
- Endowment awards created by well-wishers.

- Revenue generated from solar energy (APDCL) grid.

Utmost care is always taken in the utilization of funds. The utilization of funds is monitored with the help of various college bodies, namely the governing body, construction and purchase committee, etc. Utilization certificates for all grants are submitted in accordance with the norms of the funding agencies after auditing by a Chartered Accountant or government auditor.

The prime areas where revenues are utilized include:

- Salary for non-sanctioned teaching and non-teaching staff.
- Maintenance of academic and physical facilities.
- Infrastructural augmentation.
- Miscellaneous expenses.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714046152.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) has led the institution in institutionalising the following strategies, which have contributed to enhancing the quality of the learning environment.

Practice 1: Memorandum of Understanding (MoU):

The IQAC has initiated the process of signing Memorandum of Understanding (MoU). The main objectives of these MoUs are to foster mutually beneficial relationships aimed at various objectives, including academic collaboration, skill development and training programs, and research and innovation. By signing MoUs with other institutions, organisations, and NGOs, the IQAC facilitates sharing resources such as library facilities, laboratories, faculty expertise and training, student exchange programs, and information technology resources.

Practice 2: Use of Interactive Smart Board

Another initiative of the IQAC was the enhancement of digitalised classrooms. A total number of 14 interactive panel boards were installed. This initiative aligns with the institution's strategic objectives to enhance effective teaching-learning through technology integration. The interactive panel boards offer a dynamic and engaging teaching-learning experience, allowing instructors to deliver multimedia-rich content and conduct and facilitate interactive discussions. Students benefit from increased interactivity and visual stimulation, improving comprehension and retention of course material. Faculty members and students received training and support to utilise the panels in their teaching-learning process effectively.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714048431.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Continuous Curriculum Improvement:

IQAC takes active role in curriculum enhancement, leveraging regular feedback from stakeholders such as students, alumni, and parents. Faculty members conduct remedial classes and revisions as necessary, supported by a mentoring system that develops better teacher-student interactions. Adherence to a strict academic calendar ensures timely syllabus completion, overseen by the authority and academic monitoring committee. The college emphasizes project-based learning, comprehensive laboratory experiments, and student presentations. Additionally, workshops on soft skills, like communication, are conducted by the IQAC to bolster student development. These efforts contribute to incremental improvements in the teaching-learning process, documented and evaluated by the IQAC.

Technology Integration for Enhanced Learning:

IQAC plays an important role in integrating technology into teaching-learning processes, aiming to enhance engagement and

effectiveness. Notably, the college boasts 14 ICT-enabled classrooms, which have become essential components for effective delivery of classes, as both teachers and students utilize them to enhance interactivity during lessons. Faculty development programs on digital pedagogies empower educators with essential skills for effective technology integration. Moreover, students have access to networked computers in library reading rooms, facilitating access to various e-resources. These concerted efforts, evaluated through the IQAC's periodic assessments, contribute to recorded incremental improvements in the college's overall learning experience.

File Description	Documents
Paste link for additional information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714114498.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sbdeorahcollege.org.in/upload/criteriafiles/1714122239.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

S.B. Deorah College ensures a gender-friendly atmosphere within its campus where the security of the girl student is one of its foremost concerns. The college has different cells to address gender-specific needs of the girl students through-out the year. The Women Cell and Gender Sensitization Committee against Sexual Harassment (GSCASH) organizes various workshops like self-defense, personal grooming etc. from time to time. International Women's Day is celebrated every year where eminent speakers are invited to give lectures. The college also ensures upliftment of the women outside the campus, especially in the adopted village- Namgaon. Regular counselling sessions for the girl students are organized to address issues both personal and academic. Further, the Girls Hostel located within the college premises is well secure and safe with round the clock CCTV surveillance and security guards. The Girls Common Room is managed by a teacher-in-charge and Girls Common Room Secretary. It is well equipped with furniture, games, sanitary napkin vending machine, an incinerator as well as a washroom and a water purifier. A cleaner has been engaged for regular cleaning of the room.

File Description	Documents
Annual gender sensitization action plan	https://sbdeorahcollege.org.in/upload/criteriafiles/1714109369.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sbdeorahcollege.org.in/upload/criteriafiles/1714109335.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

S.B. Deorah College has been taking various measures to maintain a clean and green environment. Within the college campus, littering of any solid waste is strictly prohibited. Awareness programs on proper waste management are organized among teachers and students through lectures, advertisements on notice boards, and displaying slogans, etc. The college has maintained color-coded dustbins for wet waste (blue) and solid waste (green). An incinerator for the disposal of used sanitary napkins is also available in the girls' common room. On a daily basis, garbage is collected by the cleaners of the municipal corporation. The liquid wastes generated in the college campus are connected to the municipal drainage. The waste chemicals from the laboratory pass through a concealed pipeline into a soak pit dug near the science laboratories. Again, in order to minimize solid waste, paperless e-transactions are encouraged. Even electronic equipment is maximized for use and repaired when needed. Damaged ones are sent for recycling. The college also organizes 'e-waste detox drives' and 'e-waste detox programs' in collaboration with Earthful Foundation and Hulladek Recycling Pvt. Ltd.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sbdeorahcollege.org.in/upload/criteriafiles/1714109521.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

B. Any 3 of the above

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

S B Deorah College is committed to fostering an inclusive environment with a strict policy against discrimination and harassment. The college boasts a diverse student body encompassing various ethnicities, castes, religions, classes, and languages. It actively promotes tolerance and unity among its staff, students, and the local community. Celebrating events of ethnic, regional, racial, cultural, and linguistic significance is a priority, allowing freedom of thought and expression while respecting individual beliefs and practices. The holiday schedule, comprising both gazetted and restricted holidays for religious, ethnic, linguistic, and cultural observances, reflects this ethos.

To further these values, the college has established committees dedicated to organizing awareness programs, events, and festivals that promote tolerance and diversity appreciation. Each department is encouraged to participate in celebrating regional, linguistic, and ethnic events. Various institutional units such as NSS, NCC, Student Union, Women Cell, Extension Services Cell, and Teachers' Unit play integral roles in fostering tolerance, harmony, and

acceptance. Additionally, the Student Union hosts a Cultural Rally during the annual college week, showcasing the rich heritage of the nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

S B Deorah College upholds and champions constitutional obligations across all facets of its operations, striving to instil the values outlined in the Preamble of the Constitution of India. To this end, the college regularly hosts awareness campaigns and events to promote these obligations within and beyond its campus.

The college firmly believes in and respects the equality of status and opportunity for all individuals. An example of this commitment is the implementation of a uniform dress code for all students. Furthermore, the institution adheres strictly to reservation policies in student admissions and faculty recruitment. It also offers scholarships and hostel accommodations based solely on eligibility, regardless of social status.

Central to the college's ethos is the promotion of unity, tolerance, and national integration, evident in its observance of significant commemorative days. These events serve to sensitise students and staff to the importance of solidarity and the rejection of discrimination and disharmony.

The college's curriculum and co-curricular activities are designed to foster moral values, rights, duties, and responsibilities among students. Topics such as human rights, gender equality, environmental consciousness, constitutional obligations, morality, and ethics are prominently featured in various talks, webinars, workshops, educational trips, and camps organized by the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates various national and international commemorative days with great enthusiasm. Earth Day, Environment Day, World Rhino Day, National Pollution Control Day etc are observed for the generation of environmental consciousness among the students. To commemorate the milestones of India's History, National festivals like Republic Day, Independence Day, Constitution Day are celebrated. NSS Day, NCC Day, Rastriya Ekta Divas etc are organized to inculcate the values of social consciousness, community service, and help in nation-building. The college organizes Science Day and Mathematics Day etc to build

scientific temperament among the students. Women's Day and Yoga Day observations for the empowerment of women and to ensure holistic wellness respectively are an annual feature. National Sports Day and World Photography Day are also organized to motivate the students towards different co-curricular activities and general growth and development. To aware students about the ill effects of Drug, International Day against Drug Abuse and Illicit Trafficking are organized. World Aids Day, World Oral Health Day are also celebrated by organising health camps in the college. Further, National Mother Language Day and World Day for Cultural Diversity for Dialogue and Development are also celebrated to mark the rich culture of the nation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1. Title: Enhancing Interactive Teaching-Learning Experience through ICT Integration

2. Objectives:

- To improve attentiveness, retention, interest and engagement among the students.

3. Context:

With the modernization and digitalization of education, an interactive teaching learning process is the need of the hour.

4. The Practice:

- A total of 14 traditional classrooms have been converted

into smart classrooms

- For the events held in the conference room, a parallel display system is used as a display banner during presentations instead of flax banner

5. Evidence of Success:

Increased student enthusiasm of the students in classes with interactive panels and improved examination marks.

6. Problems Encountered and Resources Required:

Hesitation and a lack of technical knowledge among the students.

Best Practice 2

1. Title: Diversity and the Spirit of Inclusion

2. Objectives:

To create an inclusive and pluralistic environment within the premises as well as outside.

3. The Context: Make the campus an inclusive one

4. The Practice:

- Cultural Programmes are organised

5. Evidence of Success:

Most favoured academic destination from diverse ethnic communities

6. Problems encountered and resources required:

1. Due to the language barrier, some students face communication issue.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

One area distinctive to S.B. Deorah college is its online delivery of service system known as 'Xugam'. This practice of simplifying service delivery using the internet was initially started in 2014. Over the years, it has gained momentum and presently it is an integral part of the College. It provides easy accessibility of service to the students and teachers, preserves students' data and accounts information of the College, augments the classrooms with installation of Interactive digital panels, facilitates the students to access the online learning platforms like Swayam, Swayamprabha, INFLIBNET etc. and also creates a platform for storing Educational Resources prepared by the teachers. The practice 'Xugam' is designed to provide easy and remote access of the services to the students and also to make teaching learning more effective.

The College has developed a portal for the purpose (www.sbdeorahonline.in). All the students and teachers have their unique user IDs and passwords to access the portal. College admission, examination form fill-up, all fees collection, generation of accounts statements, maintenance of students' record etc. are done through the portal. Additionally, eight Interactive Digital Panels are installed to make teaching learning process more effective.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Frontside renovation and remodelling of the college
2. Addition of a floor to the Administrative building and adding more floors to the New Academic building.
3. Introduction of more professional and vocational courses to the college curriculum.
4. Increase the digitization of library resources
5. Renovation and remodelling of the college auditorium

6. Complete the works of rain water harvesting cum groundwater aquifer recharge
7. Provision of more sports facilities to the students, both indoor and outdoor games
8. Construction of a permanent canteen with separate sitting arrangement for faculty and students
9. Providing more interactive panels for classrooms
10. Replacing wooden desk benches with iron fabricated ones
11. Organize exhibitions and demonstration of science experiments in nearby school students
12. Increase national and international presence with more MOUs and student as well as faculty exchange programmes.
13. Providing academic and skill oriented help to economically poor students.
14. Create a strong mentoring and support system
15. Provision for Day care centre
16. Upskilling administrative knowledge of staff members
17. Increase the green cover of campus
18. Organize Internship and Training to the students to promote entrepreneurship.
19. Organizing placement drives for the outgoing students