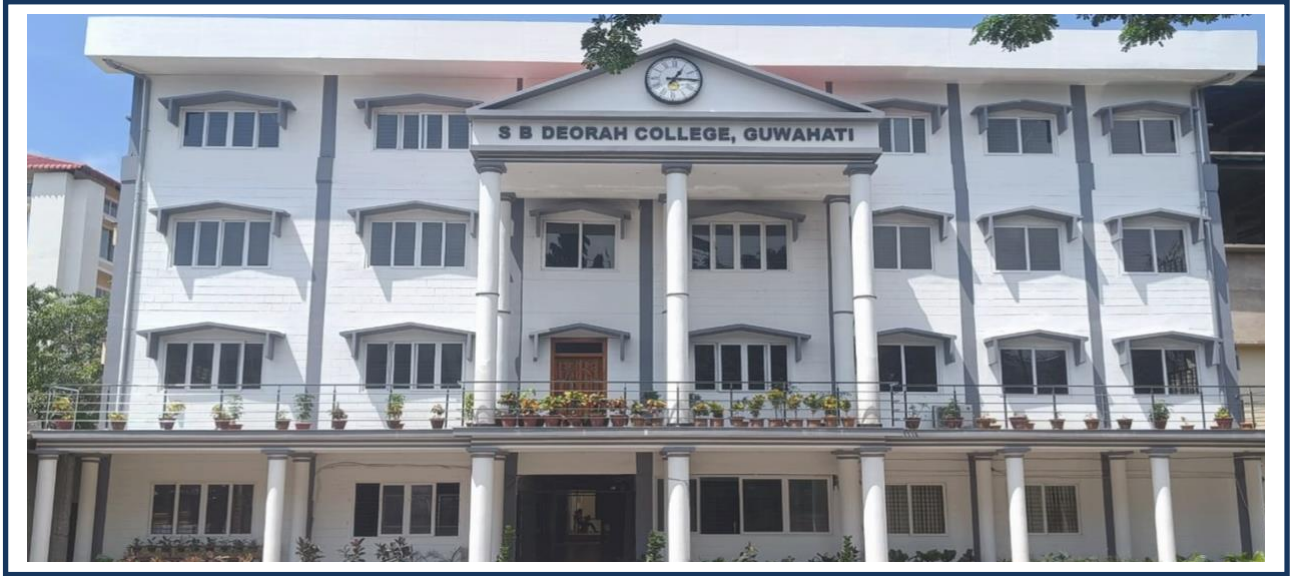




S. B. DEORAH COLLEGE

ULUBARI, GUWAHATI – 781007, ASSAM



CRITERION 7: INSTITUTIONAL VALUES AND BEST PRACTICES

KEY INDICATOR 7.3

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust.

Submitted to



National Assessment and Accreditation Council



OFFICE OF THE PRINCIPAL

এছ. বি. দেওৰা মহাবিদ্যালয়
S.B. DEORAH COLLEGE

(Accredited with 'B' Grade by NAAC)

ULUBARI, GUWAHATI-781007

Ph.: 0361-2523172

E-mail : sbdeorahcollege@gmail.com, info@sbdeorahcollege.org.in

website : www.sbdeorahcollege.org.in

Ref.....

Date : 24/07/2024

DECLARATION

I hereby declare and certify that the information provided, and the documents submitted are true and correct to the best of my knowledge and belief.

(Dr. Dharmendra Nath)

Principal

S. B. Deorah College

Principal
S.B. Deorah College
Ulubari, Guwahati- 7



Supporting Document for 7.3

Institutional Distinctiveness

Metric No 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust.

| CONTENTS | PAGE NO |
|--------------------------------------|----------------|
| Institutional Distinctiveness | 2 |



7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust.

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust.

One area distinctive to S.B. Deorah college is its **online delivery of service system known as ‘Xugam’**, which is designed to **provide easy and remote access of services to the students** and to make the teaching learning process more effective. This practice of simplifying service delivery using the internet was initially started in 2014. Over the years, it has gained momentum and presently it is an integral part of the College. It **provides easy accessibility of service to the students and teachers, preserves students’ data and accounts information of the college, augments the classrooms with installation of interactive digital panels, facilitates the students to access the online learning platforms and creates a platform for storing educational resources prepared by the teachers**. The following distinctive aspects justly describes and demonstrates how this online delivery of service system works:

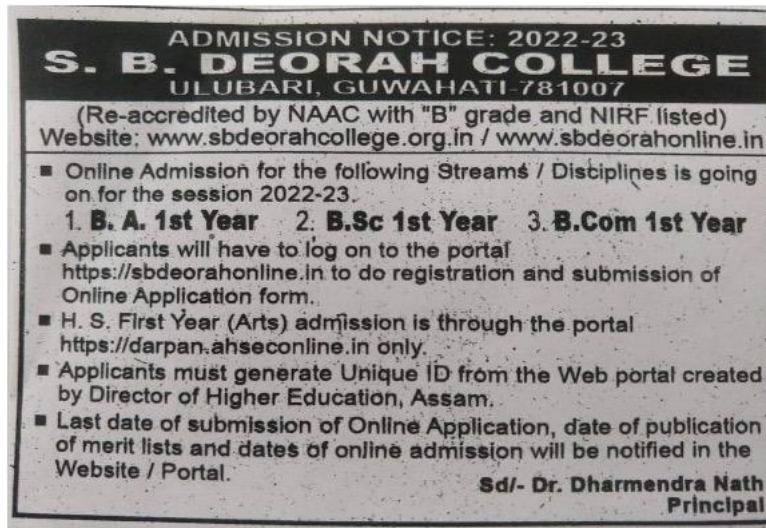
1. **Access** – For the purpose of simplifying service delivery, **the college has developed a portal www.sbdeorahonline.in. All the students and teachers have their unique user IDs and passwords to access the portal**. The main website of the college is www.sbdeorahcollege.org, which comprehensively reflects all aspects of the college. The portal, which can be accessed through the main website as well, has been developed mainly for the purpose of carrying out the **online activities of**



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E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

the college. Students' new admission, re-admission, casual admission, examination form fill-up, deposit of various fees by the students, admission to the college hostel among others are operated through this portal. Different modules have been prepared for each of these activities and they are activated at the appropriate time. For example, at the time of new admission in the college, the module for new admission is activated and as soon as admissions are over, that module is temporarily closed. Students' database and records of accounts of online financial transactions are also maintained in this portal.

Highlights



Advertisement about online admission in a leading newspaper



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(Affiliated to Gauhati University)
E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

Assam Higher Secondary Education Council
Bamunaidam, Guwahati 781021 Assam, India

Admission Receipt

TUNJUMA PARBIN
Mobile: 91 6001445843
SEBA: B22-0803 | 0255

NAME OF INSTITUTION: S B DEORAH COLLEGE
DISTRICT: KAMRUP (METRO)

ARN: 17-06-2022-152622-1-734935 Stream: Arts Stream

Subjects Applied: ENGLISH, ALTERNATIVE ENGLISH, EDUCATION, ECONOMICS, POLITICAL SCIENCE, HISTORY

N.B: Your admission has been successfully completed.

RECEIPT
S.B.DEORAH COLLEGE
TDC 1ST YEAR (SCIENCE) for 2022-2023
NAME: SALAM KHAN
PHONE NO: 8876620618
ROLL NO: 59

| Sl.No | Account Head | Amount |
|--------------|-----------------------|-------------|
| 1 | Admission Fees | 400 |
| 2 | Tuition Fees | 1020 |
| 3 | Establishment Fees | 900 |
| 4 | Laboratory | 1000 |
| 5 | Electricity | 600 |
| 6 | Contingency | 400 |
| 7 | Identity Card | 50 |
| 8 | Faculty Improvement | 200 |
| 9 | College Development | 500 |
| 10 | Library Fees | 200 |
| 11 | Library Caution Money | 100 |
| 12 | Examination Fees | 200 |
| 13 | NSS/NCC | 30 |
| 14 | Magazine | 150 |
| 15 | Students Union | 100 |
| 16 | Games & Sports | 100 |
| 17 | Festival | 100 |
| 18 | Co-curricular | 100 |
| 19 | Students Welfare | 50 |
| 20 | ICT | 100 |
| 21 | GU Youth Festival | 50 |
| 22 | GMC Tax | 100 |
| 23 | Furniture | 300 |
| 24 | Certificate | 70 |
| 25 | Seminar | 50 |
| Total | | 6870 |

Authorized Signature
Provisionally admitted. Subject to verification of Original Documents in due course

Issuance of online receipt along with fee

facebook

S.B. Deorah College, Guwahati
2 July 2020

The portal for Online Admission process for the session 2020-21 has been activated.

Online submission of application forms for new admissions into:

- H.S. 1st year (Arts),
- B.A 1st year
- B. Com 1st year and
- B.Sc 1st year is made live on our portal: www.sbdeorahonline.in.

IMPORTANT:
Admissions into H.S. first year (Arts) and B.A first year will be free of cost for students/applicants belonging to the State of Assam only.

However, B.Sc and B. Com courses here are self-sustaining courses of the college and hence all the applicants applying for these, will have to pay Admission fees as well as cost of the Prospectus.

New prospectus will be uploaded after the lockdown in Guwahati is over. Till then, interested students can refer to the prospectus of year 2019-20 which is available in the same portal.

Last date of online submission of application forms and date of publication of list of selected students will be notified later.

For technical difficulties contact:
+91 91013 02578
Mr. Bikram

Notice about activation of admission portal in various platforms including social media



[Handwritten signature]



2. Equity – Apart from offering online classes to the students through **video conferencing**, **development of E-Content of the programmes/courses** offered in the college is one of the key focused areas of the portal. For this purpose, the teachers are engaged in preparation of **‘Study materials’ and ‘Class videos/audios’ and thereafter upload these E-contents in the portal for the benefit of the students.** And these materials are available equally to every learner free of cost, belonging to every stratum of the society, both for students belonging to the college as well as outside. During Covid pandemic, online exams were also held through the help of this portal.

Highlights

The screenshot shows the website interface for S.B. Deorah College. At the top, there is a header with the college name in English and Assamese, and a 'Staff' link. Below the header are three navigation buttons: 'Study Materials', 'Class Videos', and 'Home Assignments'. The main content area is divided into two columns. The left column is titled 'Online Education' and contains a paragraph describing the college's online portal. The right column is titled 'Step by step guide for Online Form-fillup' and contains a list of instructions for applicants. At the bottom of the page, it says 'Powered by: S.S. Technologies'.

Online Education

The main website of the College is www.sbdeorahcollege.org.in which comprehensively reflects all aspects of the College. We opened this portal mainly for the purpose of carrying out the online activities of the College. Students' new admission, re-admission, casual admission, examination form fill up, deposit of various fees by the students are operated through this portal. We have prepared different modules for each of these activities and activate them at the appropriate time. For example, at the time of New Admissions in the College we activate the module for New Admission and as soon as admissions are over, we temporarily close that module. Students' database and records of accounts of online financial transactions are also maintained in this portal. Apart from offering online classes to the students through video conferencing, development of E-Content of the programmes/courses offered in the College is one of our key focussed areas. For this purpose, the teachers are engaged in preparation of 'Study materials' and 'Class videos'. We have been uploading these E-contents in this portal for the benefit of students of our College in particular and the Students community in general.

Step by step guide for Online Form-fillup

Applicants from CBSE, ICSE and other State Boards can also apply for provisional admission.

1. Click the 'Apply Online' button
2. Then click the 'New Enrolment' button and register yourself by filling required fields. The candidate should have a valid Email ID and Mobile No. for registration.
3. After successfully registering, the candidate has to fill up the application form part by part by clicking the "save next" button
4. Candidate has to fill Bank Account details like Bank Name, Branch Name, Account No. and IFSCnumber as given in the form.
5. Upload passport size photograph and signature of the candidate. The size of the passport sized photograph and scanned signature should preferably be less than 5 MB.
6. Documents needed to be uploaded during form fill up:
 - Last Examination Mark-sheet (Compulsory)
 - Caste Certificate (If applied for quota)
 - Income Certificate (If applied for)
 - Domicile State Certificate (Compulsory)
 - Domicile State Certificate (Compulsory)
7. After filling up all the details correctly, the candidate has to preview the Application Form.
8. Candidates belonging to States other than Assam or candidates applying for seats in BCom/BSc Programmes (Self-sustaining) will have to pay the prospectus fees by clicking "Final Submit" button. After the payment is successful, their application will be completely submitted and they can download their Application form respectively.
9. HS first year (Arts) and BA first year admissions are under free admission category for applicants belonging to Assam. They can download their application form after clicking the "Final Submit" button. However, the applicants from outside the State applying for seats in HS first year (Arts) and BA first year will have to pay the Prospectus fee for final submission of their online application.

Powered by: S.S. Technologies

Study materials available online in the portal under the options ‘Study Materials’, ‘Class Videos’ and ‘Home Assignments’



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| Class/Stream | Subject | Title |
|-------------------|-------------|---|
| TDC 3RD YEAR ARTS | English | Sisyphus (Graves) |
| TDC 6TH SEM ARTS | English | Manjula Padmanabhan: Lights Out |
| TDC 2ND SEM ARTS | English(CC) | Purdah I : Imtiaz Darkar |
| TDC 1ST YEAR ARTS | Education | Charecteristics of Emotional Development |
| TDC 1ST YEAR ARTS | Education | Charecteristics of Emotional Development (Assamese) |
| TDC 1ST YEAR ARTS | Education | Personality Changes During adolescence |
| TDC 1ST YEAR ARTS | Education | Personality Changes During adolescence (Assamese) |
| TDC 1ST YEAR ARTS | Education | Adjustment Problems during Adolescence |

Search Class/Stream Search Subject Search Title

Showing 91 to 100 of 332 entries

9 10 11 ... 34 Next

Powered by: S.S. Technologies

Sisyphus (Graves)
Paper: Western Mythology: Introducing Classical & Judeo-Christian Myth
Semester: B.A. (English) 6th Semester

Dr. Pallabi Baruah
Assistant Professor
Department of English
S.B.Deorah College

The term 'myth' originated from the Greek word 'Mythos' meaning a story or a plot which might be true or fictional. It was originally used in Greek Classical literature. In common usage, myth refers to a traditional story, originally believed to be true by a cultural group, which forms a part of a network of systematic connected stories where the protagonist has supernatural powers or has done a supernatural deed. The network of systematic connected stories of primordial origin is called 'mythology'. Myth can be differentiated from legend and folklore based on the nature of the protagonist and the type of plot, respectively. If the protagonist is a mere human being doing great feats, the story is called a legend. If the story exists individually and is not part of a mythology, it is known as folklore.

In modern usage, myths serve the purpose of unfolding part of the worldview of why certain social practices are being followed and try to justify social rituals, among others. According to

Online study materials prepared and uploaded by the teachers

YouTube Open App

Description

Meaning of Instructional Technology
S.B.Deorah College

24 Likes **348** Views **2020** 27 May

This video is by Mrs. Ajanta Saikia, Associate Professor, prepared for Semester VI (General) students in Assamese medium.

S.B.Deorah College

AA youtube.com

Lecture videos uploaded by the teachers in the portal





S.B. DEORAH COLLEGE
এছ. বি. দেওৰা মহাবিদ্যালয়

[Home](#)

Assignments

Subject

Select One ⌵

* Mandatory Field.

Class

Select One ⌵

Optional Field.

Stream

Select Class First ⌵

Optional Field.

Search

Show 10 entries Search:

| Teacher | Class/Stream | Subject |
|-----------------|-------------------------|-----------|
| Bandana Baishya | TDC 6TH SEM ARTS | Education |
| Bandana Baishya | <u>TDC 4TH SEM ARTS</u> | Education |

Sessional Examination, 2021
Sub: Education
Paper: 6.01(M)
Marks: 20

1. Infancy is a period of rapid growth and development. (true/false) 1
শৈশৱ কাল হৈছে দ্ৰুত বৃদ্ধি আৰু বিকাশৰ স্তৰ (সত্য/অসত্য)

2. Write two objectives of developmental psychology. 2
বিকাশিত মনোবিজ্ঞানৰ দুটা বৈশিষ্ট্য লিখা।

3. What is delinquency? Discuss in brief the causes of delinquency. 1+3=4
অপৰাধপ্ৰৱণতা কাক বোলে? অপৰাধপ্ৰৱণতাৰ কাৰণ সমূহ চমুকৈ আলোচনা কৰা।

4. Enumerate the role of family and school in the process of socialization during childhood. 5
বাল্যকালত শিশুৰ সামাজিকৰণ প্ৰক্ৰিয়াত পৰিয়াল আৰু বিদ্যালয়ৰ ভূমিকা বৰ্ণনা কৰা।

5. Why is Adolescence regarded as the most important period of human life? Explain the need and importance of studying Adolescent behaviour. 3+5=8
কৈশোৰকালক মানৱ জীৱনৰ আটাইতকৈ গুৰুত্বপূৰ্ণ স্তৰ বুলি কিয় কোৱা হয়? কৈশোৰকালৰ আচৰণ অধ্যয়নৰ গুৰুত্ব আৰু প্ৰয়োজন সমূহ আলোচনা কৰা।

Submit on 07.08.21

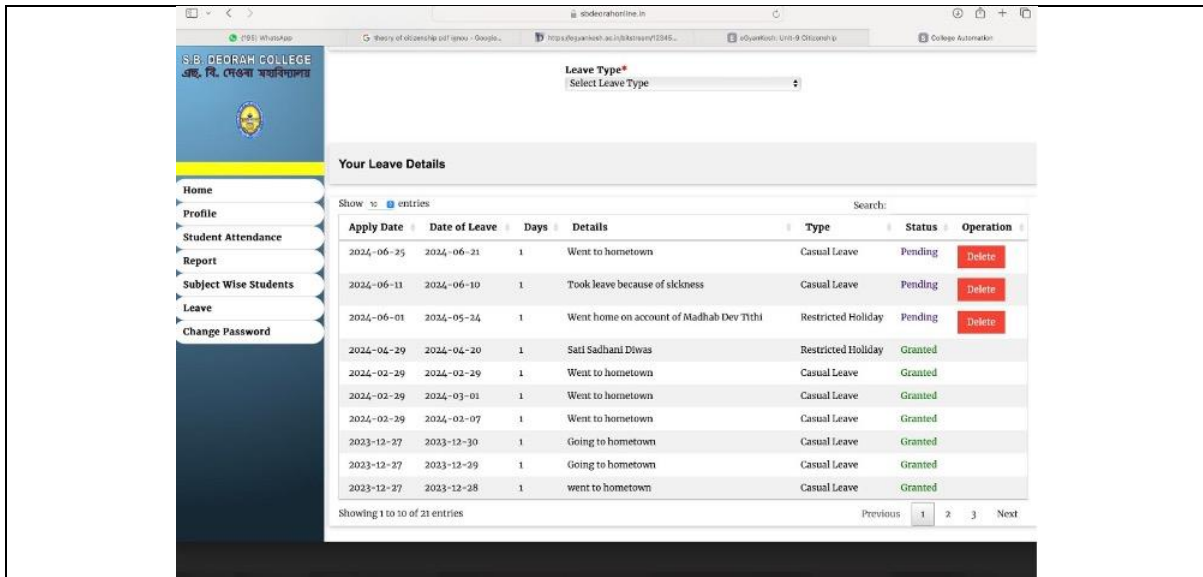
Online Exams through the portal during the Covid pandemic



3. Flexibility – With the easy accessibility and delivery of service online, students and guardians don't have to visit the college with work related to admission, fee deposit, readmission among others. **Even the faculty members apply for leave online through the portal.** Leave module is SMS linked and whenever the authority approves/rejects and application the faculty gets an sms confirmation. **The students can also access the study materials and lectures any time anywhere at their own pace. It has also led to a reduction in cost and has saved time** for the students as well as for the administration and the faculty members. The certificate module of the portal facilitates pass out students to apply for pass certificate in online mode without visiting the college. The college verifies the uploaded marksheet and issues the Pass Certificate online to the pass out students. The certificate contains scanned signature of the Principal and a QR code of the college.

Highlights

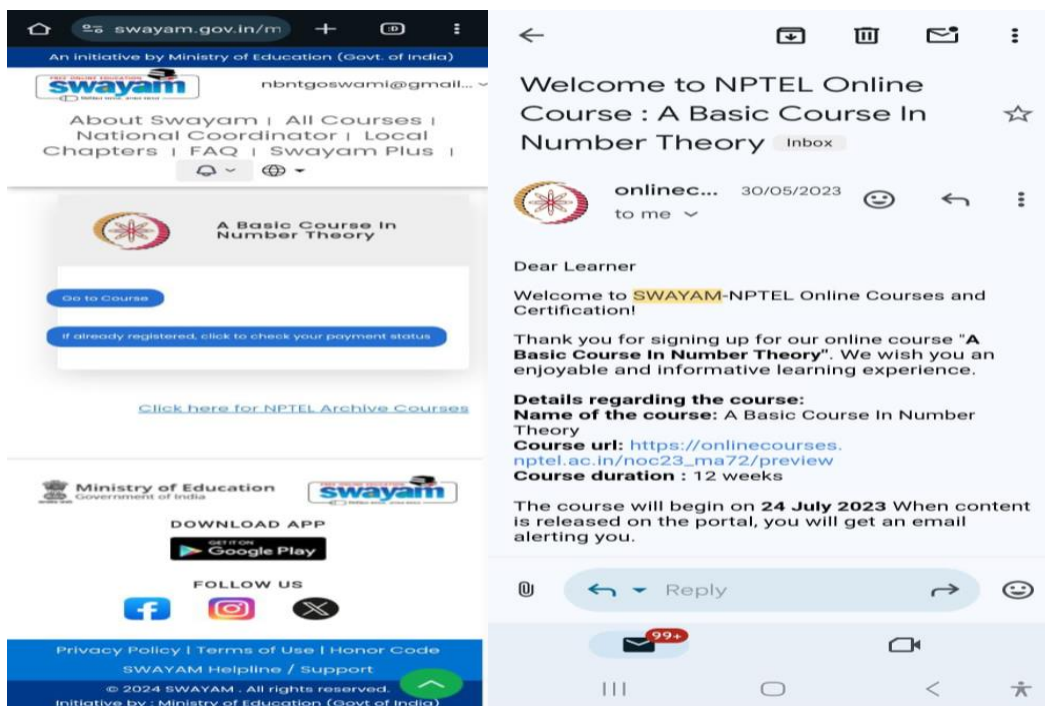
| Apply Date | Date of Leave | Days | Details | Type | Status | Operation |
|------------|---------------|------|--|--------------------|---------|-----------|
| 2024-05-30 | 2024-05-30 | 1 | PhD progress seminar | Casual Leave | Pending | Delete |
| 2024-04-20 | 2024-04-20 | 1 | Celebration of Sati Sadhani Divas | Restricted Holiday | Granted | |
| 2024-04-17 | 2024-04-17 | 1 | Sick | Casual Leave | Granted | |
| 2024-03-03 | 2024-02-12 | 1 | To attend wedding ceremony of colleague. | Casual Leave | Granted | |
| 2023-12-27 | 2023-12-27 | 1 | PhD work | Casual Leave | Granted | |
| 2023-12-23 | 2023-12-23 | 1 | PhD work | Casual Leave | Granted | |
| 2023-12-21 | 2023-12-21 | 1 | PhD work | Casual Leave | Granted | |



Online leave application by faculty members

4. Quality - Another aspect of this portal is it ensures that quality content is delivered to the students with a prior screening done by the IQAC of the college before uploading. Since **multilingual content is uploaded in the portal, it has helped the students understand the content better.** And through 'Xugam' the students are sensitized, guided and thereafter can easily access these vast pool of resources and platforms available.

Highlights





5. Green Campus initiative – The cashless and paperless transaction and interaction has contributed to the green aspect of the college. On the sustainability front, the college commits to reducing its carbon footprint through various green practices and paperless transaction and flex less banners have contributed significantly to that aspect. As the college is located in an urban area with limited availability of land resources, it is making every effort to create a greener campus and to achieve this the college has planted over 200 plants in pots and strategically placed them in various parts of the campus, enhancing its greenery and contributing to an eco-friendlier environment.

Highlights



Admission Committee helping the students with the online admission

6. Innovative – This use of new age technology and innovation has brought a paradigm shift in the teaching-learning environment of S.B. Deorah college. It has led to **an increased use of technology among the teachers in preparing study materials and has also acclimatized the students in using the study materials available online.** It has augmented the classrooms with installation of interactive digital panels and steps have been taken to enrich the learning experience by using audio-video, multi-media and state of the art pedagogy.



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Highlights





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The primary objectives behind these initiatives were to promote and implement computerization of operations and services, to improve capability in information handling and service, to provide reliable access to study materials and lectures for online accessing, to develop new methods and techniques to be at par with contemporary standards, to establish appropriate control and monitoring system for all the transactions and databases among others. The college observed a distinct change among students, teachers and the non-teaching staff in the adoption of online process over the years. Students no longer hesitate in accessing the services available in the portal. Visit to internet cafes by the students has reduced since the portal is user friendly and can be accessed through mobile phones. The non-teaching staff has become adept in utilizing the office and finance or fees collection modules of the portal. The teachers access the portal easily in uploading their study materials or in applying for leaves. The college aims to work further to enhance its online features.