



OFFICE OF THE PRINCIPAL
S.B.DEORAH COLLEGE
ULUBARI, GUWAHATI – 781 007
Tel.: 0361-2523172
E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

Ref.....

Date:.....

MINUTES OF IQAC MEETINGS WITH ACTION TAKEN DURING 2018-19

Altogether 7 IQAC meetings were held during the session of 2018-19. Some important matters relating to Academic, Infrastructure development, Quality improvement, Extension activities, Gender, Teaching-learning, Grievances of students and importance of value education were discussed and some decisions were taken and implemented.

First Meeting held on 25-08-18

MINUTES of the meeting

It was decided to:

1. Organise a Book Fair.
2. Organise a Programme on Value education.
3. Request the authority for gardening in the college.
4. Request the authority to activate the Disaster Management Cell.
5. Visit the nearby orphanage home.
6. Activate the Grievance Redress Cell.

Action taken:

- A programme on Value Education was organised on 29th September 2018. Pranab Jyoti Brahmacharja shared his views as a Resource person.
- To activate the Grievance Redress Cell, number of Grievance boxes increased and students were made aware about the Grievance Redress Cell. As a result 21 grievances were received during the session.
- The Women Cell of IQAC organized a programme on 21-06-19 in connection with Fifth International Yoga Day in Kalyani Niwas, a Shelter Home for Girls'. Some teachers also distributed clothes, copies, pen and pencil in the Shelter Home.
- Decision of organising book fair and gardening could not be materialised as space was not sufficient for ongoing construction of the new building of the college.
- Activities of the disaster management cell will be undertaken soon.



OFFICE OF THE PRINCIPAL
S.B.DEORAH COLLEGE
ULUBARI, GUWAHATI – 781 007
Tel.: 0361-2523172
E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

Ref.....

Date:.....

Second Meeting held on 12-11-18

MINUTES of the meeting

It was decided to:

1. Organise a Health Camp for women at Namgaon, adopted village of the College.
2. Felicitation of Women personalities on Womens' Day.
3. Request the authority for development of the college under RUSA grants.
4. Request the authority for installation of a digital notice board.

Action take-

- A Gynaecological Health Camp in association with National Rural Health Mission was organised at the adopted village by Women Cell on 23-02-19.
- Two women personalities Dr Anima Guha, renowned writer and Sjuta Sudakshina Sharma, singer were felicitated in connection with Womens' Day.
- The college authority allotted Rs.55.0 lakhs for Campus Development from RUSA fund in the RUSA PMU meeting held on 03-01-19.
- A digital Notice Board was installed in the College.

Third Meeting held on 6th December 2018

Minutes of the meeting

It was decided to-

1. Complete the fill up of AQAR for the Session of 2015-16, 2016-17 and 2017-18.
2. Opening the Folklore Museum of the College for access of all.
3. Organise Taekwondo Programme for girls by Women Cell.
4. Organise Book Fair by Library and Education Department.

Action taken

- Completed the preparation of AQARs of 2015-16, 2016-17 and 2017-18.
- The Folklore Museum was opened for students and visitors.
- A Taekwondo Programme was organised from 10-11-19 to 25-11-19.
- Book Fair cannot be organised for already mentioned reason.



OFFICE OF THE PRINCIPAL
S.B.DEORAH COLLEGE
ULUBARI, GUWAHATI – 781 007

Tel.: 0361-2523172

E-mail: sbdeorahcollege@gmail.com

Website: www.sbdeorahcollege.org.in

Ref.....

Date:.....

Fourth MEETING held on 20-12-18

Minutes of the Meeting-

It was decided to-

1. To submit AQARs within the month of December.
2. Request the authority for renovation of College Auditorium.
3. Request the authority for improving the condition of Boys' and Girls' toilets and completion of work of new Girls' Common Room.
4. Organise Blood donation Camp in College.
5. Organise A Health Camp in Ambari Railway Colony.

Action taken-

- The AQAR was duly submitted of 2015-16 on 26-12-18, of 2016-17 on 27-12-18 and of 2017-18 on 31-12-18.
- In the RUSA PMU meeting held on 08-03-19 Rs.54,94,966/- was earmarked for renovation and upgradation of the College Auditorium under the proposed RUSA 2.0 grants.
- As already mentioned, for Girls' Common Room, toilet and Campus development Rs 55 lakhs were allotted from RUSA grants.
- A blood donation camp was organised by Extension Education Cell, Health Cell and NSS of the College on 05-04-19.
- A Health camp was organised in Ambari Railway Colony on 13-03-19.

Fifth MEETING held on 14-03-19

Minutes of the Meeting-

It was decided to-

1. Releasing of Departmental wall Magazine.
2. Request the authority to organise an Alumni Meet.
3. Request the Hods to organise Seminars, talks, quiz competition.
4. Request the Hods to hold regular classes in Smart class room.
5. Request the Hods to publish hand written Magazine by all the Departments.
6. Complete the Newsletter of the college for the session 2016-17 and 2017-18.
7. Start karate classes and weekly Counselling classes for girls' students.



OFFICE OF THE PRINCIPAL
S.B.DEORAH COLLEGE
ULUBARI, GUWAHATI – 781 007
Tel.: 0361-2523172
E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

Ref.....

Date:.....

Action taken-

- The Department of Economics, Education, English, History and Political Science released the new addition of wall Magazines.
- The Alumni Meet was held on 29-06-19
- The Department of Education, English, History, Political-Science organised Departmental Seminar.
- Classes in Smart room were taken by all the Departments.
- Preparation of releasing of hand written magazine is going on. Department of History released OITIJYA, the hand written magazine.
- CHRONICLER, the Newsletter of the college was released.
- Taekwondo classes for girls for 15 days was started from 10-11-19 to 25-11-19.
- Mentoring classes for girls and boys continued.

Six MEETING held on 24-05-19

Minutes of the meeting-

It was decided to-

1. Start activities as per NAAC New Guidelines.
2. Seven Criteria Committees will be formed following NAAC new guidelines.
3. Request the authority to Organise a workshop on CBCS to be introduced in Gauhati University during 2019-20 session.
4. Start Certificate Course on Basic Beauty Care and Value Added Course in the month of June.

Action taken-

- All the Departments and Cells continued their activities. (Details of activities are included in no-13, Plan of Action and Achievements Outcomes of submission of AQAR in Accredited Institution)
- Seven Criteria Committees were formed.
- A workshop on CBCS was organised on 01-06-19. Prof N. A. Barua, Chairman, UG CBCS Regulation Drafting Committee, GU and Dr. D. Nath Member, UG CBCS Regulation Drafting Committee, GU were Resource Persons.
- Certificate Course on **Basic Beauty Care** and **Value Added Course on Human Resource Management** was organised from 19-06-19 to 29-06-19.



OFFICE OF THE PRINCIPAL
S.B.DEORAH COLLEGE
ULUBARI, GUWAHATI – 781 007
Tel.: 0361-2523172
E-mail: sbdeorahcollege@gmail.com
Website: www.sbdeorahcollege.org.in

Ref.....

Date:.....

7th MEETING held on 08-06-19

Minutes of the meeting-

It was decided to-

1. Distribution and declaration of Criteria Committees.
2. Organise Departmental Alumni Meet.
3. Request the authority to organise a talk of Intellectual Property Rights and Value Education.
4. Request the authority to organise a Parent-teachers Meet.

Action taken-

- Criteria Committees were distributed in the meeting held on 14-06-19.
- Different Departments organised Departmental Alumni Meet. (Details of Alumni Meet in no-5.3 of Criteria-5, Part-B)
- Talk on Intellectual Property Rights was held on 29-06-19 and Value Education on 28-06-19.
- Details of Parent-teachers activities are in no- 6.5.2 of Criteria VI, Part-B.

(Dr.D.Nath)
Principal
S. B. Deorah College
Ulubari, Guwahati – 7

(Dr.A.Patowary)
Coordinator,IQAC
S. B. Deorah College
Ulubari, Guwahati - 7